



Name: _____

WORK

Work Opportunities Reward Kansans Emergency Back up Plan

Briefly describe your emergency back-up plan. This plan should include your steps if: (1) an attendant doesn't show up at a critical time; or (2) you are in a situation where you need another attendant. For instance, list the people you will call, including names and phone numbers. List plans for service animals or pets, list people to notify in case of any type of emergency (and how to reach them), and list your plans for disaster preparedness.

Contact list in case an attendant doesn't show up:

(List of attendants who will provide emergency care)

Who to contact	Contact phone number	Contact Address
1)		
2)		
3)		

Other plans in case of a critical need for attendant care or in case an attendant doesn't show up:

Contact list for support in emergency:

(List of who to contact to assist with decisions in an emergency)

Who to contact	Contact phone number	Contact Address
1)		
2)		
3)		

Contact list in case of emergency/disaster:

(Examples: power outage, flooding, tornado, etc...)

Who to contact	Contact phone number	Contact Address
1)		
2)		
3)		

Other plans for emergency/disaster preparedness:

[illegible]

Contact list for care of service animals/pets:

(Examples of need: emergency/disaster, hospitalization, etc...)

Who to contact	Contact phone number	Contact Address
1)		
2)		
3)		

Other plans for care of service animals/pets:

Contact list of people who are authorized to help make decisions or sign documents for you:

(Examples: Legal Guardian, Representative Payee, etc...)

Who to contact	Contact phone number	Contact Address
1)		
2)		
3)		

Signature of Individual or Agency developing Emergency Back-up Plan

Signature_____

Date_____